



**State of Louisiana  
Office of the Governor**

**Louisiana Commission on Law Enforcement  
and Administration of Criminal Justice**

**Juvenile Justice & Delinquency Prevention Advisory Board  
MINUTES**

Hilton Baton Rouge Capitol Center  
201 Lafayette Street - Baton Rouge, Louisiana 70801  
Phone: 225-344-5866  
September 28, 2016  
10:00 a.m.

**CALL TO ORDER**

Mr. Julio Galan, proxy Chairman on behalf for William "Bill" Landry called the Juvenile Justice & Delinquency Prevention Advisory Board Meeting to Order at 10:03 a.m.

The following Board Members were present:

Dr. James Bueche; Mr. Ted Cox; Ms. Claire Daly; Mr. Julio Galan, proxy for Mr. Alberto Galan; Ms. Billie Giroir; Mr. Curtis Hooks, proxy for Ms. Sancha Haysbert-Smith and Mr. Larry Spottsville; Mr. Tyler Lax; Ms. Dana Menard, proxy for Ms. ViEve Martin-Kohrs; Mr. Joshua Muller; and Dr. John Ryals, Jr.

\*Note: Motions, abstentions and oppositions, when applies will be indicated by proxy name.

Louisiana Commission on Law Enforcement staff included:

Mr. Demetrius Joubert, Program Manager; Ms. Rutha Chatwood, Federal Program Section Manager; Ms. Denise Hernandez, Accountant Administrator; Ms. Caitlin Boyd, Grants Reviewer; Ms. Melanie Vick, Grants Reviewer; and Roxanne Langston, Administrative Assistant.

The following District Directors attended:

Mr. Jeremy Edwards, District 1, Northwest Law Enforcement Planning District, Inc. and District 3, Red River Delta Law Enforcement Planning Council, Inc.; Mr. David Rigdon and Ms. Marky Tucker, District 2, North Delta Law Enforcement Planning Council, Inc.; Ms. Amanda Bourque, District 4, Evangeline Law Enforcement Planning Council, Inc.; Ms. Bonnie Vaughan, proxy for Ms. Wanda Johnson, District 5, Capital District Law Enforcement Planning Council, Inc.; and District 6, Southwest District Law Enforcement Planning Council, Inc.; Ms. Jody Moreau, District 7, Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission; Ms. Maria-Kay Chetta, City of New Orleans - Office of Criminal Justice Coordination; and Mr. Demetrius Joubert, District 8, State Level.

The following Guests and Representatives were in attendance:

Mr. James Williams, *6th Judicial District Attorney's Office*; Mr. Lee Clemons, *26th Judicial District Attorney's Office*; Mr. Julio Galan, *Family and Youth Counseling Agency, Inc.*; Ms. Tracy James, *Calcasieu Parish Sheriff's Office*; Mr. Ryan Hill, *Louisiana Center for Children's Rights (LCCR)*; Mr. Demetrius Joubert, *Louisiana Commission on Law Enforcement*; Ms. Tracy Dahmer-Farris, *Louisiana Department of Justice*; Mr. Vernon Stevens, *Concordia Parish Sheriff's Office*; and Ms. Karen McInnis, *Vernon Parish Sheriff's Office*.

**ADOPTION OF AGENDA** *(September 28, 2016)*

Chairman Julio Galan asked for a motion to approve the the meeting Agenda. Mr. Curtis Hooks made a motion, seconded by Mr. Ted Cox. With no objections or abstentions the motion carried.

**ROLL CALL**

Roll Call was taken and a quorum of membership was present.

**I. Old Business**

**A. Consideration of May 11, 2016, JJDP Advisory Board Meeting Minutes**

Chairman Julio Galan asked for a motion to approve the Minutes from the previous meeting. Mr. Curtis Hooks made a motion, seconded by Ms. Claire Daly. With no objections or abstentions the motion carried.

**B. Other Old Business**

There was no other old business.

**II. New Business**

**A. Consideration of JJDP Allocations**

**District 1 - Northwest Law Enforcement Planning District, Inc.  
Representative: Mr. Jeremy Edwards**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
2672	1	JF (2015)	26th Judicial District Attorney's Office	Teen Court	\$26,890

**District 1 Total Allocation \$26,890**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 1 Allocation. Ms. Billie Giroir made a motion, seconded by Ms. Dana Menard. With no objections or abstentions the motion carried.

**District 2 - North Delta Law Enforcement Planning Council, Inc.  
Representative: Ms. Marky Tucker**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
1019	2	JF (2015)	6th Judicial District Attorney's Office	Adolescent Diversion Program	\$26,161

**District 2 Total Allocation \$26,161**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 2 Allocation. Dr. James Bueche made a motion, seconded by Mr. Ted Cox. With no objections or abstentions the motion carried.



**District 3 - Red River Delta Law Enforcement Planning Council, Inc.**  
**Representative: Mr. Jeremy Edwards**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
New	3	JF (2015)	Vernon Parish Sheriff's Office	School Resource Officer	\$23,659

**District 3 Total Allocation \$23,659**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 3 Allocation. Ms. Billie Giroir made a motion, seconded by Ms. Dana Menard. With no objections or abstentions the motion carried.

**District 4 - Evangeline Law Enforcement Council, Inc.**  
**Representative: Ms. Amanda Bourque**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
2641	4	JF (2015)	16th Judicial District Attorney's Office	Delinquency Prevention	\$25,894

**District 4 Total Allocation \$25,894**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 4 Allocation. Ms. Billie Giroir made a motion, seconded by Dr. James Bueche. With no objections or abstentions the motion carried.

**District 5 - Capital District Law Enforcement Planning Council, Inc.**  
**Representative: Ms. Bonnie Vaughan, proxy for Ms. Wanda Johnson**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
New	5	JF (2015)	West Feliciana Parish Sheriff's Office	Drug, Alcohol, and Violence Prevention Program	\$38,744

**District 5 Total Allocation \$38,744**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 5 Allocation. Mr. Ted Cox made a motion, seconded by Mr. Curtis Hooks. With no objections the motion carried. Ms. Billie Giroir abstained.

**District 6 - Southwest District Law Enforcement Planning Council, Inc.**  
**Representative: Ms. Bonnie Vaughan**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
2560	6	JF (2015)	Family and Youth Counseling Agency, Inc.	Mental Health Services	\$25,359

**District 6 Total Allocation \$25,359**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 6 Allocation. Mr. Curtis Hooks made a motion, seconded by Dr. James Bueche. With no objections the motion carried. Chairman Julio Galan and Ms. Dana Menard abstained.

**District 7 - Jefferson Parish/Metropolitan District Law Enforcement Planning Council,  
Inc. Representative: Ms. Jody Moreau**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
1893	7	JF (2015)	Options for Independence	Mental Health Services	\$37,602

**District 7 Total Allocation \$37,602**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 7 Allocation. Ms. Billie Giroir made a motion, seconded by Mr. Ted Cox. With no objections or abstentions the motion carried.

**District 9 - New Orleans, City of - Office of Criminal Justice Coordination  
Representative: Ms. Maria-Kay Chetta**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
New	9	JF (2015)	Louisiana Center for Children's Rights (LCCR)	The Children's Defense Team: Holistic Advocacy for Court-Involved Youth	\$38,598

**District 9 Total Allocation \$38,598**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 9 Allocation. Dr. James Bueche made a motion, seconded by Mr. Joshua Muller. With no objections or abstentions the motion carried.

**District 8 - State Level  
Representative: Mr. Demetrius Joubert**

Prior Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
1851	8	JF (2015)	Louisiana Commission on Law Enforcement	JJDP Advisory Board	\$20,000
2440	8	JF (2015)	Louisiana Commission on Law Enforcement	Compliance Monitor	\$60,000
2858	8	JF (2015)	Calcasieu Parish Sheriff's Office	SRO Training	\$59,213

**District 8 Total Allocations \$139,213**

With no further discussion, Chairman Julio Galan asked for a motion to approve the District 8 Allocations. Ms. Claire Daly made a motion, seconded by Mr. Curtis Hooks. With no objections or abstentions the motion carried.



**B. Consideration of JABG (JB) Increase**

**District 8 - State Level  
Representative: Mr. Demetrius Joubert**

Grant Number	District Number	Program	Applicant Agency	Project Title	Original Award	Increase Award Requested	Revised Award Requested
2427	8	JB (2013)	Louisiana Department of Justice Representative: Ms. Tracy Dahmer-Farris	School Safety	\$15,503	\$707	\$16,210

**Increase Award Total      \$707**

With no further discussion, Chairman Julio Galan asked for a motion to approve the JABG District 8 Increase. Ms. Billie Giroir made a motion, seconded by Mr. Ted Cox. With no objections or abstentions the motion carried.

**C. Consideration of JJDP (JF) Increase**

**District 8 - State Level  
Representative: Ms. Rutha Chatwood**

Grant Number	District Number	Program	Applicant Agency	Project Title	Original Award	Increase Award Requested	Revised Award Requested
1852	8	JF (2012)	Louisiana Commission on Law Enforcement Representative: Mr. Demetrius Joubert	Compliance Monitor	\$53,708	\$5,553	\$59,261

**Increase Award Total      \$5,553**

With no further discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 8 Increase. Dr. James Bueche made a motion, seconded by Dr. John Ryals, Jr. With no objections or abstentions the motion carried.

**D. Consideration of JJDP (JF) Applications**

**District 1 - Northwest Law Enforcement Planning District, Inc.  
Representative: Mr. Jeremy Edwards**

Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
3288	1	JF (2015)	26th Judicial District Attorney's Office Representative: Ms. Angela Lawrence and/or Mr. Lee Clemons	Teen Court	\$26,890

**District 1 Total Application      \$26,890**

After a lengthy discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 1 Application. Mr. Curtis Hooks made a motion, seconded by Mr. Ted Cox. With no objections or abstentions the motion carried. *After the meeting Mr. Clemons, Dr. John Ryals, Jr., and Demetrius are to get together to discuss various models.*

**District 2 - North Delta Law Enforcement Planning Council, Inc.**  
**Representative: Chief Deputy David Rigdon**

Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
3301	2	JF (2015)	6th Judicial District Attorney's Office Representative: James Williams	Adolescent Diversion Program	\$26,161
<b>District 2 Total Application</b>					<b>\$26,161</b>

With no further discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 2 Application. Mr. Curtis Hooks made a motion, seconded by Mr. Joshua Muller. With no objections or abstentions the motion carried.

**District 3 - Red River Delta Law Enforcement Planning Council, Inc.**  
**Representative: Mr. Jeremy Edwards**

Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
3278	3	JF (2015)	Vernon Parish Sheriff's Office Representative: Ms. Karen McInnis	School Resource Officer	\$23,659
<b>District 3 Total Application</b>					<b>\$23,659</b>

With no further discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 3 Application. Ms. Dana Menard made a motion, with condition, seconded by Ms. Claire Daly. With no objections or abstentions the motion carried.

**Condition: SRO is required to take SRO Training.**

**District 6 - Southwest District Law Enforcement Planning Council, Inc.**  
**Representative: Ms. Bonnie Vaughan**

Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
3276	6	JF (2015)	Family and Youth Counseling Agency, Inc. Representative: Mr. Julio Galan	Mental Health Services	\$25,359
<b>District 6 Total Application</b>					<b>\$25,359</b>

With no further discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 6 Application. Dr. John Ryals, Jr., made a motion, seconded by Mr. Tyler Lax. With no objections motion carried. Chairman Julio Galan abstained.

**District 9 - New Orleans, City of - Office of Criminal Justice Coordination Representative:  
Ms. Maria-Kay Chetta**

Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
3291	9	JF (2015)	Louisiana Center for Children's Rights (LCCR) Representative: Mr. Ryan Hill	The Children's Defense Team: Holistic Advocacy for Court-Involved Youth	\$38,598
<b>District 9 Total Application</b>					<b>\$38,598</b>

With no further discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 9 Application. Mr. Ted Cox made a motion, seconded by Dr. James Bueche. With no objections or abstentions the motion carried.

**District 8 - State Level  
Representative: Mr. Demetrius Joubert**

Grant Number	District Number	Program	Applicant Agency	Project Title	Funds Requested
3284	8	JF (2015)	Calcasieu Parish Sheriff's Office Representative: Ms. Tracy James	SRO Training	\$59,213
3281	8	JF (2015)	Louisiana Commission on Law Enforcement Representative: Mr. Demetrius Joubert	JJDP Advisory Board	\$20,000
<b>District 8 Total Applications</b>					<b>\$79,213</b>

With no further discussion, Chairman Julio Galan asked for a motion to approve the JJDP District 8 Applications. Mr. Curtis Hooks made a motion, seconded by Mr. Joshua Muller. With no objections or abstentions the motion carried.

**III. REPORTS**

A. Federal Issues/Updates, Mr. Demetrius Joubert

Mr. Joubert informed the board members that the 2016 application has been accepted. Mr. Joubert asked the board members for input and ideas regarding the DMC funds.

B. Juvenile Justice Federal Programs, Mr. Demetrius Joubert

Mr. Joubert asked the board member to write a response concerning the Federal Register letter. The response is due by October 7, 2017

C. Governor's Conference, Ms. Dana Menard

Ms. Menard gave an update on the happenings of the next Governor's Conference. She mentioned that the conference would be held in Baton Rouge or New Orleans. Bids are in process of being submitted.



#### IV. OTHER NEW BUSINESS

There was no new business

#### V. NEXT MEETING DATES

JJDP Advisory Board Meeting:

Wednesday, November 16, 2016 - 8:00 a.m. – 8:45 a.m.

Hilton Baton Rouge Capitol Center

201 Lafayette Street - Baton Rouge, Louisiana 70801

Phone: 225-344-5866

"Medal of Honor Ceremony"

Wednesday, November 16, 2016 – 9:00 a.m. – 12:00 p.m.

LACLE Commission Meeting:

Thursday, November 17, 2016 at 10:00 a.m.

#### ADJOURNMENT:

There being no further business to conduct, Chairman Julio Galan asked for a motion. Mr. Curtis Hooks made a motion, seconded by Mr. Joshua Muller. The meeting was adjourned at 10:45 a.m.

*Submitted by Roxanne Langston*